



FORWARD PLAN

August 2003 Edition

Commencement Date: 04 August 2003

THE FORWARD PLAN

Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the Public Enquiry Counter, Room 139, First Floor, Civic Centre, Dagenham. It is also available on the Council's website (www.lbbd.gov.uk).

The Plan will be published on the following dates during the Council year 2003/04:

Edition	Publication date
August edition	15 July 2003
September edition	12 August 2003
October edition	16 September 2003
November edition	14 October 2003
December edition	18 November 2003
January edition	9 December 2003
February edition	6 January 2004
March edition	10 February 2004
April edition	16 March 2004

Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

Key Decisions

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. In line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

Information included in the Plan

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

How you can have your say

If you would like to comment on any decision included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

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THE FORWARD PLAN

Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also indicates why the decision has been classified as Key:

“**Community**” denotes that the decision is likely to have a significant effect on the community, i.e. on one or more wards.

“**Financial**” indicates that the decision is likely to involve significant expenditure and/or savings, i.e. above the threshold of £200,000.

“**Framework**” indicates that the decision is part of the Budget and Policy Framework. The Framework, which is set down in law, comprises the most important Key Decisions made by local authorities e.g. setting the Budget and Council Tax and agreeing the Community Strategy.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries
DHH = Director of Housing and Health
DLES = Director of Leisure and Environmental Services
DSS = Director of Social Services
DCS = Director of Corporate Strategy
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published on, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

Decision taker/ Estimated date (Draft report deadline)	Subject Matter (relevant Chief Officer)	Consultees	Consultation Process	Wards Affected by the Proposals
Executive: 29.7.03 (Provisional 11.7.03)	Progress on the Capital Programme 2003/04 and Corporate Programme Management Office (DLES) To report progress on this issue to the Executive at the request of Capital Asset Forum and The Management Team. <i>None.</i>	<u>Internal</u> Capital Asset Forum and The Management Team	Circulation of draft report	All Wards
Executive: 29.7.03	PERFORMANCE MONITORING: End of year 2002/03 Actuals Performance Monitoring (DCS) Budget Monitoring (DF) <i>Performance Monitoring Graphs</i>	<u>Internal</u> Departments Performance Monitoring Contact Officers.	Performance Monitoring Process	Not applicable

<p>Executive: 29.7.03</p>	<p>Revenue Improvement Plan and IT Systems Replacement : Financial (DF)</p> <p>The Executive will be asked to note the revenue improvement plan and approve the replacement of the IT systems and the funding for the work.</p> <p>The report will present a comprehensive statement on the current performance standards, targets aims and objectives for the Revenue Services, as well as an assessment of the IT requirements of the service and how these are best addressed.</p> <p><i>None.</i></p>	<p>The Management Team Heads of Service Head of IT/IS Head of Customer First TMT</p>	<p>Meetings and consultation on the draft report</p>	<p>Not applicable</p>
<p>Executive: 29.7.03</p>	<p>Fees and Charges: Careline Service 2003/04 (DLES)</p> <p>Report back in accordance with Executive Report and Minute No 394, 19 March 2002 on the setting of the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES - Head of Finance DSS - Head of Finance</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p>Executive: 29.7.03</p>	<p>Disposal Programme (DLES)</p> <p>To report the current position regarding the planned disposal programme and the effect on the Capital Programme.</p> <p><i>None.</i></p>	<p><u>Internal</u> The Management Team</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p>Executive: 12.8.03 (Provisional 25.07.03)</p>	<p>Private Sector Leasing Scheme - Additional Accommodation Requirements (DHH)</p> <p>The Executive has previously been made aware of the trend in upward levels of homelessness applications and the need to procure alternative accommodation outside of hostel, insecure tenancies and bed and breakfast.</p> <p>The Executive agreed to the implementation of the Private Sector Leasing Scheme (PSLS) and this report sets out the current level of PSLU numbers and the benefit of the scheme.</p> <p>The Executive will be asked to agree the procurement of further private sector leased properties.</p> <p><i>None.</i></p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Not applicable</p>
<p>Executive: 12.8.03</p>	<p>The Provision of Underground Refuse Bins For Council Estates (DHH)</p> <p>The Executive will be asked to consider the inadequacies in the current refuse collection arrangements for flats and recommends an innovative way forward. This involves the provision of underground refuse chambers with a discreet exposed chute.</p> <p><i>None.</i></p>	<p>Tenants and Leaseholders and External Consultant.</p>	<p>Through correspondence and Tenants Association meetings and the Community Housing Partnerships.</p>	<p>All Wards</p>

<p>Executive: 12.8.03</p>	<p>Refurbishment of the Town Hall (DLES)</p> <p>The Executive will be asked to consider the options and agree to the progress of the scheme.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES: Planning Asset Management & Development</p>	<p>Circulation of draft report</p>	<p>Not applicable</p>
<p>Executive: 12.8.03</p>	<p>Barking Town Centre Foyer Delivery : Financial (DHH)</p> <p>The Executive will be asked to agree:</p> <ul style="list-style-type: none"> • the disposal of the Woking Road Car Park • to accept the formal offers from East Thames Housing Group for both the Clevelands Bloomfields and Woking site and the Woking Road Car Park • the use of the capital receipt for the Woking Car Park to fund the non-housing elements of the Foyer • to enable the delivery of the Foyer Project that an exception be made to Council Car Parking policy that public car parking spaces be re-provided in redevelopment schemes <p><i>None.</i></p>	<p><u>Internal:</u> DHH</p> <p>DLES: Heads of Highways and Property Services.</p>	<p>Agreement of content of report</p>	<p>Abbey</p>

<p>Executive: 12.8.03</p>	<p>Draft Civil Contingencies Bill (DLES)</p> <p>To consider and agree a response to the Government on its draft Civil Contingencies Bill, which seeks to improve the UK's resilience to disruptive challenge and sets out new duties for local authorities.</p> <p><i>None.</i></p>	<p><u>Internal</u> The Management Team</p>	<p>Provision of report to the Management Team Meeting.</p>	<p>Not applicable</p>
<p>Executive: 12.8.03</p>	<p>Registered Social Landlord (RSL) preferred partner selection (DHH)</p> <p>The Executive will be asked to approve the extension of the panel of RSL preferred partners.</p> <p><i>None.</i></p>	<p><u>Internal:</u> TMT & Heads of Service Consultation and selection process was carried out with RSLs and a selection of Council Members</p>	<p>Panel was set up</p>	<p>All Wards</p>
<p>Executive: 12.8.03</p>	<p>Introducing Choice Based Lettings (DHH)</p> <p>The Executive will be asked to consider given approval for undertaking consultation on introducing Choice Based Lettings.</p> <p><i>None.</i></p>	<ul style="list-style-type: none"> • Members; • Housing Register, Transfer and Homeless applicants; • Tenants generally; • Key staff partners, such as social service; and • Voluntary sector partners. 	<p>The minimum format of consultation would involve the use of both the Community Forum and the Community Housing Partnerships.</p> <p>Focus groups and meetings with residents (e.g. Tenant's Federation) would also be likely as well.</p>	<p>All Wards</p>

<p>Executive: 12.8.03</p>	<p>Draft Homelessness Strategy (DHH)</p> <p>The Council is required by the homelessness Act 2002 to conduct a review of homelessness in the area and to produce a Homelessness Strategy by end of July 2003.</p> <p>The Executive will be asked to agree the draft Homelessness Strategy for further consultation and to receive the finalised version following the consultation process</p> <p><i>None.</i></p>	<p>There is a Working Group comprising Internal Heads of Service and external agencies:</p> <ul style="list-style-type: none"> ● Community Mental Health ● Probation ● EMPA ● Axe St Drug Project ● East St Youth Information ● Connexions 	<p>Working Group</p>	<p>All Wards</p>
<p>Executive: 12.8.03</p>	<p>Social Service Capital Programme Amendments (DSS)</p> <p>The Executive will be asked to agree amendments to the Social Services Capital Programme.</p> <p>The Social Services Capital Programme has already been agreed, this report will highlight amendments to the programme following changes to service requirements.</p> <p><i>None.</i></p>	<p>Internal</p>	<p>Circulation of draft report.</p>	<p>Gascoigne; Village;</p>

<p>Executive: 12.8.03</p>	<p>Council's Response to the TfL Consultation on the Thames Gateway Bridge Proposal (DLES)</p> <p>The Executive will be asked to approve the Council's formal response on a strategic and sub-regional transport issue.</p> <p>To report the proposals and consultation process and the Council's response to the proposed Thames Gateway Bridges and transport links.</p> <p><i>None.</i></p>	<p>Transport for London are undertaking a round of road shows and presentations</p>	<p>Roadshow in Ripple Road, Dagenham Town Show and local Barking & Dagenham Community Forums</p>	<p>All Wards</p>
<p>Executive: 19.8.03 (01.08.03)</p>	<p>Land in Abbey Road - Relocation of the Canoe Club (DLES)</p> <p>To report back in accordance with Executive Minute 385, 8 April 2003.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES: Property Services Planning</p>	<p>Circulation of draft report</p>	<p>Gascoigne</p>
<p>Executive: 19.8.03</p>	<p>Safeguarding Wharfs on the River Thames - Consultation by the Mayor of London (DLES)</p> <p>The Executive will be asked to agree the Council's response to the Mayor in relation to the Wharfs in the Borough, including Barking Creek, Rugby Cement Wharf and Creekmouth.</p> <p><i>None.</i></p>	<p><u>Internal</u> Planning (Statutory and Projects) Officers</p> <p><u>External</u> Sarah Elliot, GLA. James Trimmer, PLA. Andrew Butler, HotG Peter Heath, Havering</p>	<p>Circulation of draft report</p> <p>Meetings and Correspondence</p>	<p>Abbey; Gascoigne; River; Thames;</p>

<p>Executive: 19.8.03</p>	<p>Cemetery Charges (DLES)</p> <p>The Executive will be asked to agree a four-year programme for the Cemetery Charges commencing 1 October 2003.</p> <p><i>None.</i></p>	<p><u>Internal:</u> DLES - Finance</p> <p><u>External:</u> Cemeteries Service Stakeholders</p>	<p>Cemeteries Service Liaison Meeting</p>	<p>All Wards</p>
<p>Executive: 26.8.03 (08.08.03)</p>	<p>Tantony Green: Potential Partnership Arrangement with Marks Gate Local Agenda 21 (DLES)</p> <p>To seek consent to enter into a Partnership arrangement with Local Agenda 21 and the Countryside Agency in order to obtain grant aid under the Doorstep Green Scheme operated by the Countryside Agency for improvements to Tantony Green, Marks Gate.</p> <p><i>None.</i></p>	<p><u>Internal</u> LESD: Planning Finance Property Service</p> <p>Legal</p> <p><u>External</u> Local residents</p>	<p><u>Internal</u> Circulation of draft report</p> <p><u>External</u> Through the Neighbourhood Action Planning Process.</p>	<p>Chadwell Heath</p>
<p>Executive: 26.8.03</p>	<p>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</p> <p>Report reviewing changes in charges in accordance with Executive minute 329, 11 March 2003.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

<p>Executive: 26.8.03</p>	<p>Five Year Term Contract for Water Systems Safety (DLES)</p> <p>The Executive will receive the report of tenders and be asked to approve the award to the recommended contractor the contract for the risk assessment and ongoing monitoring of water storage and distribution systems within schools and public buildings.</p> <p><i>None.</i></p>	<p>Ongoing consultation with user departments and schools.</p>	<p>Via publicity bulletins and direct discussions with user departments and school heads.</p>	<p>Not applicable</p>
<p>Executive: 26.8.03</p>	<p>Extension of Term Contract for Maintenance of Catering Equipment (DLES)</p> <p>The Executive will be asked to approve the extension of the current three - year term contract by a further two years for the planned and reactive maintenance of kitchen equipment within schools and public buildings.</p> <p>Efficiently maintained catering equipment is key to the successful delivery of the Council's meals services within Schools and residential care establishments.</p> <p><i>None.</i></p>	<p>Ongoing consultation with user departments and schools.</p>	<p>Via direct discussions with user departments including the school meals service</p>	<p>Not applicable</p>

<p>Executive: 26.8.03</p>	<p>Proposed New Fencing Standards (DLES)</p> <p>The Executive will be asked to agree the new fencing standards policy for the Borough and to consider a range of designs for fencing for various locations, and best practice to improve the environment of the Borough.</p> <p><i>None.</i></p>	<p>All Chief Officers.</p>	<p>Circulation of report.</p>	<p>All Wards</p>
<p>Assembly: 3.9.03 (19.08.03)</p>	<p>Petition: Lymington Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to seek alternative traffic control methods to deal with the heavy traffic and noise resulting from the existing speed humps.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Valence Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Valence</p>

<p>Assembly: 3.9.03</p>	<p>Petition: Whalebone Lane South Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to consider a pedestrian crossing and alternative parking control methods in the Shopping Parade area</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Whalebone Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Whalebone</p>
<p>Assembly: 3.9.03</p>	<p>Petition: Ford Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to consider parking enforcement issues around Ford Road and the Village and William Bellamy Schools.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member. Village and River Ward Councillors. Lead Petitioner.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Village</p>

<p>Executive: 9.9.03 (22.08.03)</p>	<p>Barking Football Club Lease (DLES)</p> <p>To report on the result of negotiations and the proposals for the wall and protection of the trees.</p> <p>The Executive will be asked to agree the alternative proposals and new lease terms.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>DCS - Democratic Services</p> <p>DLES: Property Services Finance</p>	<p>Internal</p>	<p>Mayesbrook</p>
<p>Executive: 9.9.03</p>	<p>Joint LCSG Contract for Supply of Protective Clothing (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Protective Clothing being a joint contract with other London Boroughs under the auspices of the London Contracts and Supplies Group. (LCSG is an accredited co-operative of procurement professionals from London Boroughs, Universities and similar bodies).</p> <p><i>None.</i></p>	<p>Participating Boroughs</p>	<p>Contract meetings.</p>	<p>Not applicable</p>
<p>Executive: 9.9.03</p>	<p>Land Disposal Programme (DLES)</p> <p>The Executive will be asked to agree the next areas for disposal.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>Legal Finance And other appropriate Departments</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

Executive: 9.9.03	<p>The Malthouse (DLES)</p> <p>The Executive will be asked to consider the terms of a long lease</p> <p><i>None.</i></p>	<p><u>Internal</u> DCS: Legal Regeneration</p> <p>DLES - Leisure</p> <p>DEAL - Culture.</p>	<p>Meetings and the circulation of the draft report.</p>	<p>Gascoigne</p>
Executive: 9.9.03	<p>Revenues Staffing Review (DF)</p> <p>The Executive will be asked to approve the staffing restructure in Revenue Services.</p> <p>A growth item was put in the budget for staffing in the Revenue Service, this report will formalise the detail of that growth item.</p> <p><i>None.</i></p>	<p>The Management Teams, Heads of Service, Staff representatives and Unions</p>	<p>Through meetings</p>	<p>Not applicable</p>
Executive: 9.9.03	<p>Passenger Transport Service (DEAL)</p> <p>The Executive will be asked to concur with the inter-departmental reorganisation and transfer of staff.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Social Services</p> <p>Education</p> <p>Workforce and Trade Unions</p>	<p>Circulation of draft report</p>	<p>Not applicable</p>

<p>Executive: 9.9.03</p>	<p>Maintenance and Supply of Portable Fire Appliances Term Contract (DLES)</p> <p>The Executive will be asked to accept a recommendation to award the contract to the proposed Contractor for the Maintenance of Portable Fire Appliances located in various premises throughout the Borough.</p> <p>This framework contract provides a twice a year service of all fire extinguishers hoses and blankets and supply of new products as required, for schools and public buildings as approved by local management.</p> <p><i>None.</i></p>	<p><u>Internal</u> All Departments.</p> <p><u>External</u> Schools management</p>	<p>Circulation of Draft Report</p>	<p>Not applicable</p>
<p>Executive: 16.9.03 (29.8.03)</p>	<p>PERFORMANCE MONITORING 1st Quarter.</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p><i>Performance Monitoring Graphs</i></p>	<p><u>Internal:</u> Departments</p> <p>Performance Monitoring Contact Officers</p>	<p>Performance Monitoring process</p>	<p>Not applicable</p>
<p>Executive: 23.9.03 (05.09.03)</p>	<p>Harts Lane - Estate Soil Survey (DHH)</p> <p>The Executive will be asked to approve the placement agencies selected to be added to the Departments approved list.</p> <p><i>None.</i></p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Thames</p>

<p>Executive: 23.9.03</p>	<p>Vision for Leisure : Community (DLES)</p> <p>The Executive will be asked to give initial consideration to the principles of the future of the Council's leisure services.</p> <p><i>Reports by McAlpine, Thorpe and Warriar (consultants employed by the Council to investigate the options) entitled - Future Funding of Barking and Dagenham Leisure Services</i></p> <p><i>Comparison of Long Term Costs of Renovating and Maintaining the Council's Indoor Leisure Centres Under Different Management and Funding Scenarios</i></p>	<p><u>Internal:</u></p> <p>DLES - Finance, Planning Services (Strategic)</p> <p>DHH - Director of Housing and Health.</p>	<p>Consultation on draft report</p>	<p>All Wards</p>
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<p>Executive: 23.9.03</p>	<p>Climate Change Strategy : Community (DLES)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Overall consultation on principle design and layouts.</p> <p>DHH - Health and Consumer Services</p> <p>DLES - Technical and Operational Services</p> <p>All other departments represented via the Environmental Sustainability Steering Group</p> <p><u>External:</u></p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy.</p>	<p>The strategy document sets out the framework for consultation within the local community, council departments and specialist interest groups.</p>	<p>All Wards</p>
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<p>Executive: 7.10.03 (19.09.03)</p>	<p>Contract for Bought in Goods and Services (DHH)</p> <p>The Department has an approved list of placement agencies. It was agreed that this list would be reviewed 2 years after it commenced (June 2001). We have therefore undertaken a tendering process for agencies that have expressed an interest to be included on the approved list, and ask for the Executive to approve the agencies selected to be added to the approved list of placement agencies</p> <p>The Executive will be asked to approve the placement agencies selected to be added to the Departments approved list.</p> <p><i>None.</i></p>	<p>Not Applicable</p>	<p>Not applicable</p>	<p>Not applicable</p>
<p>Executive: 7.10.03</p>	<p>Estate Management and Parade Analysis : Community (DLES)</p> <p>Report back to Executive in accordance with Assembly Minute 53, 8 January 2003 Re: Report on Petition Arising from User Clause Dispute - Stansgate Road Dagenham</p> <p>The Executive will be asked to approve a change in policy for letting of the Council's shops and other commercial properties.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES - Finance</p> <p>DHH</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p>Executive: 28.10.03 (10.10.03)</p>	<p>Vision for Leisure : Community (DLES)</p> <p>The Executive will be asked to consider the business case, Capital implications and long-term management options for the Leisure Centres.</p> <p><i>Reports by McAlpine, Thorpe and Warrier (consultants employed by the Council to investigate the options) entitled - Future Funding of Barking and Dagenham Leisure Services</i></p> <p><i>Comparison of Long Term Costs of Renovating and Maintaining the Council's Indoor Leisure Centres Under Different Management and Funding Scenarios</i></p>	<p><u>Internal:</u></p> <p>DLES - Finance, Planning Services (Strategic)</p> <p>DHH - Director of Housing and Health.</p>	<p>Consultation on draft report</p>	<p>All Wards</p>
<p>Executive: 28.10.03</p>	<p>School Organisation Plan : Community [Annual Item] (DEAL)</p> <p>This is an annual statutory plan, which the LEA is required to submit to the DfES. The document sets out the LEA's plans for the provision of school places for the next 5 years</p> <p>The Assembly will be asked to agree this report at its meeting on 5 November 2003.</p> <p><i>None.</i></p>	<p>Heads, Barking College, Dioceses, Learning and Skills Council; Chairs of Governors; Community; School Organisation Committee</p>	<p>Circulated to stakeholders</p> <p>Draft Plan available for public consultation on the Internet</p> <p>Notice in the Citizen</p>	<p>All Wards</p>

<p>Assembly: 5.11.03 (21.10.03)</p>	<p>School Organisation Plan : Community <i>[Annual Item]</i> (DEAL)</p> <p>This is an annual statutory plan, which the LEA is required to submit to the DfES. The document sets out the LEA's plans for the provision of school places for the next 5 years</p> <p>The Assembly will be asked to approve the Plan.</p> <p><i>None.</i></p>	<p>Heads, Barking College, Dioceses, Learning and Skills Council; Chairs of Governors; Community; School Organisation Committee</p>	<p>Circulated to stakeholders</p> <p>Draft Plan available for public consultation on the Internet</p> <p>Notice in the Citizen</p>	<p>All Wards</p>
<p>Executive: 11.11.03 (24.10.03)</p>	<p>Social Services Inspection Report - Older Persons : Community (DSS)</p> <p>The Executive will be asked to approve the recommendations contained within the report based on the outcome of the Inspection process.</p> <p>The Social Services Inspectorate will be inspecting Older People's Services in Barking & Dagenham during end of September 2003/ beginning October 2003 (2 week period). The report will contain feedback from the Inspection plus any recommendations for the future of the service.</p> <p><i>None.</i></p>	<p>Not for consultation</p>	<p>Not applicable</p>	<p>All Wards</p>

<p>Executive: 18.11.03 (31.10.03)</p>	<p>PERFORMANCE MONITORING: 2nd Quarter.</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p><i>Performance Monitoring Graphs</i></p>	<p><u>Internal:</u> Departments</p> <p>Performance Monitoring Contact Officers</p>	<p>Performance Monitoring process</p>	<p>Not applicable</p>
<p>Executive: 25.11.03 (7/11/03)</p>	<p>Town Show and Event Funding (DLES)</p> <p>To report back in accordance with the Executive's instructions.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Head of Corporate Finance Head of Corporate Communications DLES - Head of Finance DEAL - Head of Arts</p>	<p><u>Internal</u></p> <p>Consultation on draft report</p>	<p>Not applicable</p>
<p>Executive: 9.12.03 (21.11.03)</p>	<p>Supply of Cleaning Materials - Extension of Existing Contract (DLES)</p> <p>The Executive will be asked to take up the option, in the original contract, to extend the contract for a further 12 months.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES - Finance</p>	<p>Circulation of Draft Report</p>	<p>Not applicable</p>
<p>Executive: 9.12.03</p>	<p>Fees and Charges: Review of On/Off Street Parking Charges (DLES)</p> <p>The Executive will receive a report reviewing changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

<p>Executive: 13.1.04 (22.12.03)</p>	<p>Supply of Refuse Sacks and Plastic Bags (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Refuse Sacks and Plastic Bags (subject to a decision regarding the future of supplying residents with refuse sacks or bins).</p> <p>Plastic sacks for issue to residents for disposal of rubbish and a different type for use within public buildings and schools for daily rubbish disposal. All materials to be purchased for stock in Central Stores on a framework agreement as required.</p> <p><i>None.</i></p>	<p>Consultation will be through Waste Section with appropriate stakeholders</p>	<p>Circulation of draft report</p>	<p>Not applicable</p>
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<p>Executive: 13.1.04</p>	<p>Joint LCSG Contract for Supply of Copier Paper (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Copier Paper.</p> <p>This is a joint contract operated by the London Contracts & Supplies Group (LCSG being an accredited procurement group for procurement officers from London Boroughs and similar public bodies in London). This contract was previously lead by the London Borough of Haringey who carried out the contracting with input from participating boroughs. They have not renewed the process and this will now probably be lead by LB Barking & Dagenham.</p> <p>This is a framework contract for call off for frequently purchased items for stock at Central Stores as required.</p> <p><i>None.</i></p>	<p>Other participating boroughs</p>	<p>Contract Meetings</p>	<p>Not applicable</p>
<p>Executive: 10.2.04 (23.01.04)</p>	<p>Fees and Charges: Collection of Trade and Other Waste, Emptying of Cesspools, Vehicle Crossings and MOT's (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

Executive: 10.2.04	<p>Fees and Charges: Barking Town Centre Market Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Stakeholders</p> <p>Circulation of Draft Report</p>	<p>Abbey</p>
Executive: 10.2.04	<p>Fees and Charges: Leisure and Amenities (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u>;</p> <p>DLES Finance</p> <p><u>External</u>:</p> <p>Stakeholders</p>	<p><u>Internal</u>:</p> <p>Circulation of Draft Report</p> <p><u>External</u>:</p> <p>Meetings with stakeholders, Leisure Centre Service Providers and appropriate clubs on licence conditions</p>	<p>All Wards</p>
Executive: 10.2.04	<p>Fees and Charges: Planning Post Search and Other Enquiry Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>
Executive: 10.2.04	<p>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

<p>Executive: 24.2.04 (6.2.04)</p>	<p>PERFORMANCE MONITORING 3rd quarter and end of year projections</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p><i>Performance Monitoring Graphs</i></p>	<p><u>Internal:</u> Departments</p> <p>Performance Monitoring Contact Officers</p>	<p>Performance Monitoring process</p>	<p>Not applicable</p>
<p>Executive: 13.4.04 (26.03.04)</p>	<p>Extension of Joint LCSG Contract for Computer Consumables 2002/2004 (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Computer Consumables which is operated as a joint contract with the London Contracts & Supplies Group, lead by LB Ealing.</p> <p><i>None.</i></p>	<p><u>External</u> Participating London Boroughs</p>	<p>Contract Meetings with the participating London Boroughs</p>	<p>Not applicable</p>

APPENDIX A

MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (*) are also Members of the Executive.

Councillor Alexander*
Councillor Ms Baker
Councillor Barns
Councillor Best
Councillor Mrs Blake
Councillor Mrs Bradley
Councillor Bramley*
Councillor Mrs Bruce
Councillor Clark
Councillor H. Collins
Councillor L. Collins
Councillor Mrs Conyard
Councillor Cook
Councillor Cooper
Councillor Mrs Cooper
Councillor Mrs Cridland
Councillor Curtis
Councillor Dale
Councillor Davis
Councillor Denyer
Councillor Fairbrass*
Councillor Fani
Councillor Felton
Councillor Mrs Flint
Councillor Geddes*
Councillor Gibbs

Councillor Huggins
Councillor Mrs Hunt
Councillor Jamu
Councillor Jeyes
Councillor Jones
Councillor Justice
Councillor Kallar*
Councillor Little
Councillor McCarthy
Councillor McKenzie*
Councillor Miles
Councillor O'Brien
Councillor Osborn*
Councillor Mrs Osborn
Councillor Parkin
Councillor Porter*
Councillor Mrs Rawlinson
Councillor Mrs Rush
Councillor Smith*
Councillor Thomas
Councillor Mrs Twomey
Councillor Wade*
Councillor Wainwright
Councillor Waker
Councillor Mrs West